



OFFICE OF PROCUREMENT SERVICES
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TAVARES FL 32778-7800

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ADDENDUM NO. 1

Date: August 19, 2016

RFP No. 17-0401

RFP Title: Provide and Install Furniture for Tax Collector's Offices

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with their response by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum is to give notice that plans in association with this RFP may be picked up and returned at the Office of Procurement Services, 315 W. Main Street, Room 441, Tavares, Florida 32778 during the hours of 8:00 AM to 5:00 PM. The documents that will be provided are noted and the original RFP document shall be amended as shown below:

Attachment 7: Northeast Regional Service Center Floor Plans

Attachment 8: South Lake Regional Service Center Floor and Electrical Plans

Attachment 9: Communal Workstation dimensions and electrical information

In order for a vendor's proposal to be accepted, each vendor to which a hard copy set is provided shall return that set in full prior to the proposal due date. Bring identification to sign and accept these attachments and return same documents.

County acknowledges and understands that electrical plans for the Northeast Regional Service Center have not been provided. Vendors are advised that the Northeast Regional Service Center will be constructed in a similar manner as the South Lake facility, and shall develop pricing accordingly.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____